

MARINE *and* SAFETY

# Motor Boat Licence Logbook

How to get a MAST Motor Boat Licence



Tasmania  
MARINE and SAFETY

<b>When do I need a licence?</b>	To drive a registered motor boat. This includes all recreational vessels (other than a hire and drive vessel) with an engine 4hp or greater. This includes personal water craft (PWC).
<b>Will other licences be accepted?</b>	MAST will recognise the following to operate a motor boat: <ul style="list-style-type: none"> <li>• A licence issued in another state.</li> <li>• A valid and applicable Certificate of Competency.</li> </ul>
<b>What is a provisional licence and how do I get one?</b>	This is a licence for people between 12 and 17 years of age. It allows them to be in charge of a vessel provided that a responsible adult is on board.
<b>What will the licence look like?</b>	The licence will be a card that is valid for a maximum of three years or until date of expiry. Cards will be mailed out to you following successful completion of the licence test.
<b>What if my licence has expired?</b>	Licences that expire will require a resit of a test. You can be fined for being in charge of a motor boat without a licence.
<b>What if I operate without a licence?</b>	If you operate without a licence you may receive an on-the-spot fine.
<b>What if I want to operate a boat for commercial purposes?</b>	A motor boat licence is for recreational boating only. You will need a Certificate of Competency to operate a vessel commercially. Call MAST for details.
<b>Are there restrictions on a provisional licence?</b>	The following restrictions and conditions apply to provisional licences <ul style="list-style-type: none"> <li>• You must be accompanied by a responsible adult</li> <li>• You must not take charge of a motor boat at night</li> <li>• You must not at any time exceed a speed of 20 knots</li> <li>• You must not tow a skier</li> <li>• You must not tow an aquaplaner</li> </ul>

For further information about the Motor Boat Licence Logbook or practical tuition visit the MAST website at [www.mast.tas.gov.au](http://www.mast.tas.gov.au) or ring MAST on 6233 8801.

# Introduction

Marine and Safety Tasmania expects all power boat licence applicants to have some practical boating experience and relevant knowledge prior to sitting for the MAST Motor Boat Licence.

There are two options available for applicants:

## 1. Motor Boat Licence Logbook

The MAST Motor Boat Licence Logbook is a way of documenting sea-time and relevant experience that is required to be shown when gaining a MAST Motor Boat Licence. It requires potential applicants to achieve 20 hours experience in a registered power boat that is under the control of a licensed operator. The minimum trip time is one hour and is recorded when the vessel is under power. Applicants can record sea-time from 1 January 2004 onwards.

The boat must be fitted with all the required safety gear for the area of operation and the applicant must ensure that he or she familiarises themselves with the relevant competencies that must be achieved and self-declared prior to sitting the Motor Boat Licence test. These nationally recognised competencies are listed on pages 4 and 5 of this logbook.

The competencies are designed to give boaters an understanding of basic skills required to operate a power boat.

The applicant is responsible for completing the logbook and ensuring the details required about the licensed operator and vessel are correctly completed.

Once the applicant is confident they have achieved the competencies, completed the 20 hours sea-time and signed the logbook, the next step is to produce the logbook at a Service Tasmania Shop or accredited training provider prior to sitting the Motor Boat Licence test.

## 2. MAST Practical Tuition Course

If an applicant is unable to gain 20 hours experience on a vessel, they may choose to attend the MAST Practical Tuition for Recreational Trailer Boat Operators course with a MAST accredited training provider. This would involve on-water training in the required competencies. The Course is approximately 4-5 hours in duration.

A licence test will still be required to be completed successfully at either Service Tasmania or with an accredited provider.

Once the training provider is confident the applicant has completed the competencies and other components of the course, a Course Completion Certificate will be forwarded to the participant by MAST. This certificate must be presented to the Service Tasmania Shop prior to sitting the licence test.

If you want to sit the Motor Boat Licence test at a later date with one of the providers who are accredited by MAST to conduct the licence test (but not the practical course) then you will also need to present the Course Completion Certificate to them.

MAST highly recommends new applicants without boating experience attend the accredited course. Some of these accredited training providers who are conducting the course are also accredited examiners of the MAST Motor Boat Licence Test.

Accredited training providers and further details are available on the MAST website at [www.mast.tas.gov.au](http://www.mast.tas.gov.au).

# How to use the Logbook

The logbook must be completed accurately and honestly. Each time you go out in a boat, you must complete a new row.

## Step 1

In each row you must enter:

- the date;
- the area of operation;
- the start and finish time of the journey; and
- the total hours of the journey.

## Step 2

After you have completed a row, give the logbook to the licensed operator of the boat to enter in the following details:

- name of licensed operator;
- licence number of the operator;
- registration number of the boat; and
- the licensed operator's signature.

## Step 3

After you have logged at least 20 hours, put the total number of hours in the space provided in the table on page 6.

## Step 4

Fill out the declaration on page 5 and sign it in the presence of a witness.

## Step 5

When you:

- are at least 12 years of age;
- have logged 20 hours in the logbook; and
- are familiar with the requirements in the Tasmanian Safe Boating Handbook and competencies in this logbook then you can visit a *Service Tasmania Shop* and sit the Motor Boat Licence exam.

If you have compiled sea-time in a MAST logbook and you want to keep a record of this time documented, make sure you take a copy of it before you visit *Service Tasmania*, as your logbook is required to be collected and forwarded to MAST for audit purposes.

**You MUST bring your logbook with you and present it on the day of your test.**

**You will not be able to sit the test unless you produce your logbook showing at least 20 hours sea-time and the Declaration is completed.**

# Units of Competency

**Applicants must be able to achieve these competencies and must also be familiar with the contents of the Tasmanian Safe Boating Handbook prior to sitting the Motor Boat Licence test.**

## **Safety Equipment**

- Safety equipment is carried or worn in accordance with current MAST legislation.
- Safety equipment is in good condition, accessible and securely and appropriately stowed.
- All vessel occupants know where to locate and how to use safety equipment.

## **Maintain vessel**

- Boat, motor and trailer has been serviced on a regular basis.
- Vessel condition has been inspected for suitability for intended trip prior to leaving home.
- Sufficient fuel for intended operation is on board.

## **Planning the trip**

- Check an up-to-date weather forecast prior to leaving.
- Ensure a responsible person has been notified of details of the intended trip.
- Adequate provisions are carried for the intended trip.
- Ensure that the number of people does not exceed the recommended maximum capacity of the vessel.
- Ensure that equipment and personal gear is distributed evenly so that stability is not adversely affected.

## **Launching the vessel**

- Vessel and trailer are prepared for launching in carpark away from ramp.
- Trailer is manoeuvred for launching.
- Appropriate ramp etiquette observed.

## **Starting the motor**

- Pre-start safety check performed including fuel primed and battery connected.

- Carry out safety briefing for crew & passengers.
- Start the motor.
- Check operation of all engine controls before leaving boat ramp.

## **Manoeuvre the vessel**

- Vessel is controlled in confined waters.
- Vessel is controlled at varying speeds.
- Ahead and astern manoeuvres are executed.
- Vessel is controlled through wash of another vessel.
- Techniques for controlling vessel in adverse conditions are demonstrated.

## **Coming alongside**

- Conditions of wind, wave and current are assessed to determine safest approach.
- Vessel is berthed alongside a jetty or pontoon.
- Vessel is tied to jetty/pontoon with appropriate use of fenders and mooring lines.

## **Exercise seamanship**

- Weather conditions are monitored regularly and changes are responded to appropriately.
- Compliance with all relevant regulations is demonstrated.
- Aids to small craft navigation are identified.

## **Anchoring the boat**

- Wind, wave and currents are assessed to determine suitable anchorage.
- Length of anchor line determined to suit prevailing conditions.
- Anchor is set and vessel's final position is noted and regularly checked.
- Engine power is used to manoeuvre vessel during anchor retrieval.
- Anchor is securely stowed.

## **Retrieving the boat**

- Trailer and boat are positioned for safe retrieval.
- Appropriate ramp etiquette observed.

# Units of Competency

- Importance of washing boat and flushing outboard is identified.
- Boat and trailer are prepared for towing.
- Appropriate person is notified that you have returned.

## Raise alarms

- Nature of emergency is identified.
- Alarm is communicated to on-board personnel.
- Alarm is raised or assistance requested as required.
- Position is identified and communicated if possible.

## Dealing with emergencies

- Strategies to combat emergency and protect persons on board.
- Injured persons are provided with assistance.
- Communication with rescuers is maintained if possible.
- Preparation for abandoning the boat is undertaken, if required.
- Authorities notified of cessation of emergency.

## Assist others in distress

- Distress signals from others are recognised.
- Nature of assistance required is identified.
- Nature of response to emergency is identified and implemented.

# Applicant Details

## DECLARATION

I declare that I have completed 20 hours sea-time in a registered power boat under power and that I have an understanding of the competencies listed in this logbook and understand the nominated licensed operator may be contacted to verify information given in log book.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Name of Witness: \_\_\_\_\_

Signature of Witness: \_\_\_\_\_

Date: \_\_\_\_\_

Full Name: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

Date of Birth: \_\_\_\_\_

Telephone Number: (H) \_\_\_\_\_

(W) \_\_\_\_\_

(M) \_\_\_\_\_



# Insurance for Tasmania's boat owners?



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